

Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing



5551 S. Tom Bass Road
Columbia, MO 65201
Phone: (573) 886-4391

MEMORANDUM

TO: Bid File – Notice of Award
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: June 20, 2024
RE: Bid Award Recommendation: *24-11JUN24 – Juror Hotel Accommodation Services* with RVR Enterprises dba Holiday Inn Express & Suites

Request for Bid *24-11JUN24 – Juror Hotel Accommodation Services* closed on June 11, 2024. Two bids were received.

Recommendation for award is for the low bid with RVR Enterprises, Inc., dba Holiday Inn Express & Suites.

This is a Term and Supply contract. County contract number is C000826. Invoices will be paid from department 1230 – GV Jury Costs, account 84000 – Food/Lodging Juries.

ATT: Bid Tab

cc: Bid File
Michael Franks, Court Marshal

24-11JUN24- Juror Accommodation Services Term & Supply

4.9.	Bid Pricing	KCP Hospitality dba Hilton Garden Inn	RV R Enterprises dba, Holiday Inn Express and Suites
4.9.1.	Single Occupancy Rooms Sunday through Thursday (inclusive of 5% LODGING Tax)	\$135.45	\$124.95
4.9.2.	Single Occupancy Rooms Friday through Saturday (inclusive of 5% LODGING Tax)	\$135.45	\$124.95
4.9.3.	Single Occupancy Rooms Friday through Saturday on high event weekends (inclusive of 5% LODGING Tax)	\$135.45	\$124.95
4.9.4.	Number of Rooms required to meet specifications, section 2.3.2.	15-20	15-20
4.9.5.	When room can be cancelled without receiving a charge	Checkout time is Noon. From Noon to 3:00 p.m. is 1/2 day rate. After 3:00 p.m., another night's stay is assessed. Individual rooms can cancel 24 hours in advance.	24 hours
4.9.6.	Room check out time	Checkout time is Noon. From Noon to 3:00 p.m. is 1/2 day rate. After 3:00 p.m., another night's stay is assessed.	Between 11 a.m. - 3:00 p.m., 1/2 day rate is assessed. After 3:00 p.m., an additional nights stay is assessed.
4.10.	Maximum % Increase 1st Renewal	5%	5%
	Maximum % Increase 2nd Renewal	10%	10%
	Maximum % Increase 3rd Renewal	15%	15%
	Maximum % Increase 4th Renewal	20%	20%
4.12.	COOP? (Yes or No)	Yes	Yes